

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on March 15, 2011, in the cafeteria of the Grandview School, Hamilton Drive East, North Caldwell, NJ, at 7:30 p.m.

Mr. Victor Hayek, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present:                    Mr. Steven Hadley, President  
                                 Mrs. Mary Wojtowicz, Vice President  
                                 Mrs. Aggie Doolen  
                                 Mr. Robert Projansky

Absent:                    Mr. Robert Kessler

Also Present:            Dr. Linda Freda, Superintendent  
                                 Mr. Victor Hayek, Business Administrator/Board Secretary

**SUPERINTENDENT’S REPORT**

- Dr. Freda announced the report cards will be issued on-line through the parent portal on the Realtime System at 12:01 p.m. Wednesday, March 16, 2011.
- She reported the PTO is organizing a fund drive for the victims of the disaster in Japan.
- Dr. Freda stated parent conferences are scheduled for March 22<sup>nd</sup> and 24<sup>th</sup>.
- She also reported the Grandview Book Fair will be the week of March 22<sup>nd</sup>.

**GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve **Policy 2260 “Affirmative Action Program for School and Classroom Practices,”** at first reading.

Moved:	Mrs. Doolen	Seconded:	Mrs. Wojtowicz
Yes:	4	No:	0

**G2. RESOLVED** that the Board of Education approve revisions to **Policy 2415.01 "Academic Standards, Academic Assessments and Accountability,"** at first reading.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G3. RESOLVED** that the Board of Education approve revisions to **Policy 8740 "Bonding,"** at first reading.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G4. RESOLVED** that the Board of Education approve revisions to **Policy 6362 "Contributions to Board Members and Contract Awards,"** at first reading.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G5. RESOLVED** that the Board of Education approve revisions to **Policy 6360 "Political Contributions,"** at first reading.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G6. WHEREAS,** a number of Boards of Education in Essex County have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-18B, and;

**WHEREAS,** said Pool was approved effective February 10, 1984, by the New Jersey Commissioner of Insurance and has been in operation since that date, and;

**WHEREAS,** the Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

**WHEREAS,** the Board of Education of North Caldwell has determined that membership in the **MORRIS ESSEX INSURANCE GROUP** is in the best interest of the District;

**NOW THEREFORE**, be it resolved that the Board of Education of North Caldwell does hereby agree to renew membership in the **MORRIS ESSEX INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2011, to June 30, 2013;

**BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District, and;

**BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Pool’s Bylaws and to deliver the same to the Executive Director.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz  
 Yes: 4    No: 0

**G7. RESOLVED** that the Board of Education hereby approves the submission of grant application for the **2011 Safety Grant Program** through the New Jersey School Boards Association Insurance Group’s NJEIF Subfund, in the amount of \$5,000.00 for the period July 1, 2011, through July 30, 2012.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz  
 Yes: 4    No: 0

**G8. RESOLVED** that the Board of Education approve the summer 2011 contract with **The Craig School**, for student #8003367, as follows:

- **Academic Morning Program - July 5 - July 28, 2011**                      **\$1,425.00**
- **Enrichment Afternoon Program July 5 - July 29, 2011**                      **\$1,120.00**
- **Total tuition**    **\$2,545.00**

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz  
 Yes: 4    No: 0

**G9. RESOLVED** that the Board of Education approve the contract with **The Craig School** beginning September 6, 2011, ending June 15, 2012, for

student #8003367, at the tuition amount of \$35,070.00, and addendum for speech and language services three (3) times a week for thirty (30) minute individual sessions at \$120.00 per hour.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G10. RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Agreement with the **Sussex County Regional Cooperative** for the 2011-2012 school year.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G11. RESOLVED** that the Board of Education approve the facilities use form submitted by West Essex Field Hockey.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G12. RESOLVED** that the Board of Education approve the facilities use form submitted by North Caldwell Baseball/Softball Association.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 3    No: 0

Abstain: Mr. Hadley

**G13. RESOLVED** that the Board of Education approve the Kindergarten class trip to Green Meadow Farm.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4    No: 0

**G14. RESOLVED** that the Board of Education engage the services of Musial Group Architects for the Architectural/Engineering services for replacement of the boilers at the Mountain building of Gould School at a fee not to exceed \$43,500.00.

Moved: Mr. Hadley                      Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of March 1, 2011.**

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

**B2. RESOLVED** that the Board of Education approve the **February 28, 2011, payroll** in the amount of \$279,415.32.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

**B3. RESOLVED** that the Board of Education approve the **February 28, 2011, Hand Check Register** in the amount of \$329,701.16.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

**B4. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for February 2011.

Moved: Mrs. Wojtowicz Seconded: Mr. Projansky

Yes: 4 No: 0

**B5. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2011, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2011, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected

on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Wojtowicz      Seconded: Mr. Projansky

Yes: 4                                      No: 0

**B6. RESOLVED** that the Board of Education approve the **March 9, 2011, Bills and Claims** in the amount of \$137,509.81.

Moved: Mrs. Wojtowicz      Seconded: Mr. Projansky

Yes: 4                                      No: 0

**B7. RESOLVED** that the Board of Education approve the **March 15, 2011, payroll** in the amount of \$289,421.78.

Moved: Mrs. Wojtowicz      Seconded: Mr. Projansky

Yes: 4                                      No: 0

**PERSONNEL RESOLUTIONS**

**P1. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

<b>Name</b>	<b>Date</b>	<b>Workshop</b>	<b>Cost</b>	<b>Travel</b>
Gareffa, S.	3/17/2011	NJECC	\$190.00	
Mac Donald, L.	4/8/2011	Auditory Processing Disorders	\$115.00	

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4                                      No: 0

**P2. RESOLVED** that the Board of Education approve **Christina Fede** as a long term first grade substitute teacher effective March 16, 2011 to June 23, 2011.

Moved: Mrs. Doolen                      Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**P3. RESOLVED** that the Board of Education approve **Jenna Tobia as a part time Aide** at a prorated salary of \$17,343.00 (Aide step 1) effective March 16, 2011 to June 23, 2011.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

Yes: 4 No: 0

**PUBLIC RECOGNITION**

- None

**OLD BUSINESS**

- Mr. Hadley reported that the North Caldwell district uses Govdeals.com to dispose of assets. He further stated that the public is free to bid on any of the auctions.

**NEW BUSINESS**

- The School Board Election hours will remain at 7:00 a.m. to 9:00 p.m.
- Discussion was held regarding the replacement and/or repair of the boilers at the Gould School. Mr. Hadley called for a motion (G14) which was seconded by Mrs. Wojtowicz and passed 4-0.
- Our network/phone system was then brought up with discussion on possibly having shared service with the Township.
- Mrs. Wojtowicz reported that the PTO and the Foundation have merged and will be called the North Caldwell Partnership for Education.
- Mrs. Wojtowicz then stated, as Chairwoman of the Transportation Committee, that they are reviewing the parameters for busing.

The following resolution was called at approximately 8:15 p.m.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: legal, personnel, and negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Doolen Seconded: Mrs. Wojtowicz

**PUBLIC SESSION**

**MARCH 15, 2011**

Yes: 4

No: 0

As there was no further business to discuss, the Board moved to adjourned into confidential session at 8:15 p.m.

Respectfully Submitted,

Victor Hayek,  
Business Administrator